



Georgia Institute of Technology

Senior Vice President for Administration and Finance

April 29, 2005

Kasi David, Graduate Student Government President
Michael W. Edwards, Director, Campus Recreation Center
Paul S. Griffin, Senior Associate Athletic Director
Michael Kim, President Barbell Club
Thomas Morley, Faculty Advisor, Barbell Club
Amy Phuong, Undergraduate Student Government President

RE: Volleyball Locker Room Project

Dear Colleagues:

On December 14, 2004 I sent a memorandum on the Volleyball Locker Room project (Attachment A) to individuals representing organizations involved with or affected by the recommended location of the volleyball locker room facilities in the O'Keefe Building space currently occupied by the Barbell Club. The memorandum identified conclusions and next steps to resolve certain issues regarding this project. The purpose of this letter is to report on the steps that have been taken to resolve the issues and the plan to move forward.

The first step identified in the December 14, 2004 memorandum was to again ask representatives of the Barbell Club to meet with Mike Edwards and explore options for using the new CRC. Some informal discussions have taken place but there is a need for more formal interactions to formulate conclusions and options regarding the capacity and ability of the CRC to meet Barbell club program goals.

The second step called for a study of volleyball locker room space needs, including the potential for maintaining a portion of the space for the Barbell Club, and of O'Keefe modifications which would be necessary to meet those needs. The Committee study report (Attachment B) identifies volleyball locker room space needs of 3,698 Square Feet (SF) out of the 4,337 SF currently occupied by the Barbell Club. The Committee also concluded that the remaining space would be too small to be efficiently or effectively used for barbell activities and, moreover, that barbell activities in this area would be incompatible with adjacent volleyball use for meetings, practices and events with spectators. The estimated total project cost to complete the conversion of the space for volleyball locker rooms is \$482,000. The project can be accomplished in a three month period and the Athletic Association is prepared to fund the project (Attachment C) and move forward as soon as possible.

The last step was the implementation of a plan to assure that all current barbell club activities conformed with Georgia Tech policies and procedures. Attachments D and E

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document activities that have been undertaken to provide the requisite policy and procedural assurances as requested.

Based on the above information the Georgia Tech Administration, after consultation with student government leaders, has decided to move forward as follows:

1. Effective July 1, 2005, the space currently occupied by the Barbell Club will be permanently reassigned as recommended in the Volleyball Locker Room Project Committee report (Attachment B). The Barbell Club is to vacate the O'Keefe space prior to July 1, 2005.
2. The Georgia Tech Department of Facilities and the Georgia Tech Athletic Association will immediately begin planning a capital project to convert the space as recommended in Attachment B, with construction expected to start on or about July 1, 2005.
3. The Barbell Club is urged again to enter into formal discussions with the CRC to formulate plans to accommodate the goals of the Barbell Club and the activities of its members consistent with CRC and Georgia Tech policies and procedures. The CRC has already announced various plans to accommodate nearly all the Barbell Club member needs identified to date, and it stands ready to discuss and review further options as necessary to meet the goals and activities of Barbell Club members.

I want to express my appreciation to all of the parties who have participated in the discussions to help resolve the issues and formulate a plan to move forward. I regret that the process was not as collaborative as it might have been, and wish to note that the administration will rededicate itself to improving student club related space decision processes.

Sincerely,



Robert K. Thompson
Senior Vice President
Administration & Finance

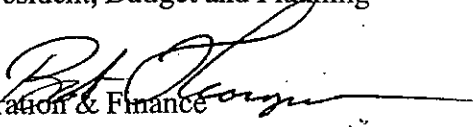
ATTACHMENTS

cc: Dr. G. Wayne Clough
Dr. William Schafer
Mr. George Slayton
Mr. Steve Swant
Mr. Chuck Rhode
Mr. David Braine
Dr. Gary May
Mr. Pelham Norville
Mr. Lamar Stewart
Ms. Haining Yu



MEMORANDUM

TO: Kasi David, Graduate Student Government President
Michael W. Edwards, Director, Campus Recreation Center
Paul S. Griffin, Senior Associate Athletic Director
Michael Kim, President Barbell Club
Thomas Morley, Faculty Advisor, Barbell Club
Amy Phuong, Undergraduate Student Government President
Charles G. Rhode, Associate Vice President, Facilities
Steven G. Swant, Associate Vice President, Budget and Planning

FROM: Robert K. Thompson
Senior Vice President for Administration & Finance 

RE: Volleyball Locker Room Project

DATE: December 14, 2004

The purpose of this memorandum is to outline the current status of discussions related to using the basement of the O'Keefe Building to create appropriate locker room facilities for the Georgia Tech volleyball team and visiting volleyball teams. Meetings were held with members of the Office of the President, Student Government, the Athletic Association, and the Office of Student Affairs to discuss the various issues associated with this situation. The following conclusions were established:

1. There is a need to come to a resolution of the issues so that the renovation project for the locker room facilities can be completed to meet Title IX requirements.
2. Conflicting versions of the space required for this project have been mentioned, leading to various proposals for accommodations that might be made for both the volleyball program and the barbell club.
3. Members of the barbell club have yet to respond to the request by Mike Edwards to discuss options for the club.
4. Issues remain as to the operation of the barbell club in its present location which are inconsistent with Institute policy and which put the Institute at risk.
5. There is no verifiable information as to the number of people currently using the barbell club facilities, and the numbers of non students versus students.

In the interest of developing a consistent and fair approach to resolve the issues the following next steps have been identified:

1. Representatives of the barbell club will be called upon once again to meet with Michael Edwards as soon as possible to review options with him. Lack of response on their part will lead to decisions being made by the Institute to enforce Institute policies without the benefit of input by the barbell club.
2. A study of the volleyball locker room space needs and the space currently occupied by the barbell club will be undertaken to determine the specific needs and modifications that must be made to provide the volleyball program with quality locker room accommodations. Chuck Rhode has been asked to take the lead in identifying an internal team to perform this study and provide a report by the end of January, 2005.
3. Based on the results from the study, options will be reviewed as to possibilities for maintaining a portion of the basement of O'Keefe for the barbell club. This will include questions of space, cost of including the barbell club in the intended renovations, and security issues related to a multi-use approach to the renovated space.
4. A plan should be put into place for all current activities of the barbell club in O'Keefe to conform to established Georgia Tech policies and procedures. These policies include, but are not limited to: safety, proper supervision, documentation of membership status, and building access. Michael Edwards is requested to perform a review and provide the club with a list of the relevant policies that must be enforced.

c: David T. Braine, Athletic Director
Gary S. May, Executive Assistant to the President
Pelham D. Norville, Graduate Student Government
William D. Schafer, Vice President of Student Affairs
Lamar D. Stewart, Undergraduate Student Government



Associate Vice President, Facilities
955 Fowler Street, N.W.
Atlanta, Georgia 30332-0410
PHONE 404-894-4114
FAX 404-385-4114
charles.rhode@facilities.gatech.edu

05 MAR -8 PM 2:23

To: Robert K. Thompson
Senior Vice President for Administration & Finance

From: Charles G. Rhode
Associate Vice President, Facilities

Re: Volleyball Locker Room Project Report

Date: March 8, 2005

TASK

The task was to respond to Memorandum, same subject, dated December 14, 2004, paragraph 2, "A study of the volleyball locker room space needs and the space currently occupied by the barbell club will be undertaken to determine the specific needs and modifications that must be made to provide the volleyball program with quality locker room accommodations." Chuck Rhode has been asked to take the lead in identifying an internal team to perform this study and provide a report by the end of January, 2005."

TEAM/GOAL

An internal team composed of Chuck Rhode, Facilities; Leslie Saunders, Capital Planning & Space Management; Paul Griffin, Athletic Association; and Bobby Robinson, Athletic Association, was formed to study the needs and modifications for a quality volleyball locker room. The goal was to create adequate facilities proximal to the practice/game venue and is consistent with equitable dressing facilities for men's and women's teams at Georgia Tech as prescribed by Title IX requirements.

METHODOLOGY

The following methodology was used to complete the study:

- (1) After the team was assembled and before any tour of comparable facilities, the team met to discuss and outline program requirements for a volleyball locker room.

Home Team

Lockers for 15-16 players	Comparable to those provided for women's basketball
Trainer's work area	Separate from the lockers
4-6 individual shower stalls	
Toilet and lavatories	
Team room and lounge	2 areas: table/chairs for chalk talks + soft seating area
Coaches' lockers	Lockers for 4 - 6; inc. lounge area, distinct gender separation.
	Separate changing area(s) Maybe within toilet/shower room(s)
	2-4 individual shower stalls
	Toilet(s)/Lavatories
Equipment Storage	
Sports Medicine (small) service area	

Visiting Team

Lockers for 15- 16 players Can be less extensive than those for home team
 Trainer's work area A taping table within the locker room is adequate
 4-6 individual shower stalls
 Toilet(s)/lavatories
 Coaches' lockers for 2-4 Within the visiting team area is adequate

Officials'

Lockers/Lounge for 3-4 Mixed gender; incl. Changing booth (2)
 Toilet(s)/lavatories
 Individual shower stall

ASF/ea ASF

Home Team

Coaches' Meeting Room	1	160	160 for 8 - 10
Coaches Lockers	1	100	100 4 - 6 lockers
Toilet/Shower	2	50	100
Team Showers	6	25	150
Toilets/Lavatories	1	150	150 3 - 4 stalls
Lockers	16	40	640 includes changing areas
Instruction Area	1	350	350
Lounge area	1	180	180
Training Area	1	120	120
			1950
Circulation			1.3
Total Area			2535

Visiting Team

Team Showers	6	25	150
Toilets/Lavatories	1	150	150 3 - 4 stalls
Lockers	16	16	256 includes changing areas
			556
Circulation			1.3
Total Area			723

Officials

Lockers, Lounge Area	1	150	150
Toilet/Shower	1	50	50

Accessible Changing Area

Toilet/Shower	1	60	60
Total Area			440

Grand Total 3,698

- (2) After formulating the program requirements, the study team conducted a tour throughout Alexander Memorial Coliseum. The team visited both men's and women's locker rooms and coaches' offices to determine the appropriate comparable standards. The team then visited all spaces in the O'Keefe gym to include: volleyball playing area, mechanical rooms, restrooms, individual storage and small dressing rooms. They also toured the recently constructed Facilities Warehouse and the barbell club areas.

- (3) In consultation with Capital Planning & Space Management, a floor plan at attachment 1, for volleyball team locker rooms was developed to satisfy the above stated program/square footage requirements. The floor plan shows that the volleyball team requirements can be met within the space currently occupied by the barbell club. The total SF requirement is 3698 SF, and the total space available in the barbell club totals 4337 SF, with a difference of 639 SF. Therefore, the Volleyball Team space needs of 3698 SF can be met within the total space currently occupied by the barbell club, plus the 392 SF upstairs in rooms 109 and 110, with a difference of 1031 SF. The Committee believes that the space in the present barbell club area which is remaining after accommodating the aforementioned needs of the Volleyball Team would be too small to be efficiently or effectively used for barbell activities. Moreover, the Committee believes that barbell activities in this area would be incompatible with the Volleyball Team's use of the area for meetings, practices and events with spectators. In addition, it was noted that the Department of Facilities' warehouse requirements (12,320 SF) in the O'Keefe facility exceeded the amount currently occupied (8,854 SF) by the Facilities' warehouse by 3,466 SF. The committee also suggests that the small amount of space remaining (1031 SF) after providing for the volleyball team be used to help with the deficiency of Facilities warehouse space given its proximity to the existing warehouse.
- (4) Utilizing the comparable facility standards in Alexander Memorial Coliseum, the floor plan was then cost estimated and a preliminary construction schedule was developed:

COST BREAKDOWN

	<u>Estimate</u>
General Conditions	\$ 20,827
Permits & Fees	\$ 3,250
Testing/Engineering/Design	\$ 0
Demolition/Haul-off	\$ 23,110
Landscaping/Irrigation	\$ 0
Earthwork & Utilities	\$ 0
Exterior Paving & Hardscaping	\$ 0
Site Retaining Walls	\$ 0
Concrete	\$ 4,800
Masonry	\$ 2,501
Steel & Metals	\$ 1,230
Carpentry, Millwork & Trim	\$ 12,336
Roofing & Sealants	\$ 1,200
EIFS	\$ 0
Doors/Frames/Hardware	\$ 5,912
Glass & Glazing	\$ 1,512
Drywall & Acoustical	\$ 36,226
Painting & Wallcovering	\$ 5,372
Floorcovering & Wall Tile	\$ 28,856
Specialties	\$ 34,075
Dock Doors & Equipment	\$ 0

Furnishings		\$ 600
Special Construction		\$ 0
Conveying Systems		\$ 0
HVAC		\$ 63,600
Fire Protection		\$ 0
Plumbing		\$ 54,400
Electrical		\$ 46,900
Subtotal		\$346,707
Office Overhead	6.00%	\$ 20,802
Fee	4.00%	\$ 14,700
Asbestos Abatement		\$ 20,000
Subtotal		\$402,209
Design Fees	10.00%	\$ 40,200
Contingency	10.00%	\$ 40,200
Total		\$482,609

SCHEDULE

	<u>Weeks</u>
1. Construction Drawings Required	3
2. Permit Required	3
3. Lead Time Required	0
4. Construction Duration from Permit	7
5. Duration from Authorization	13

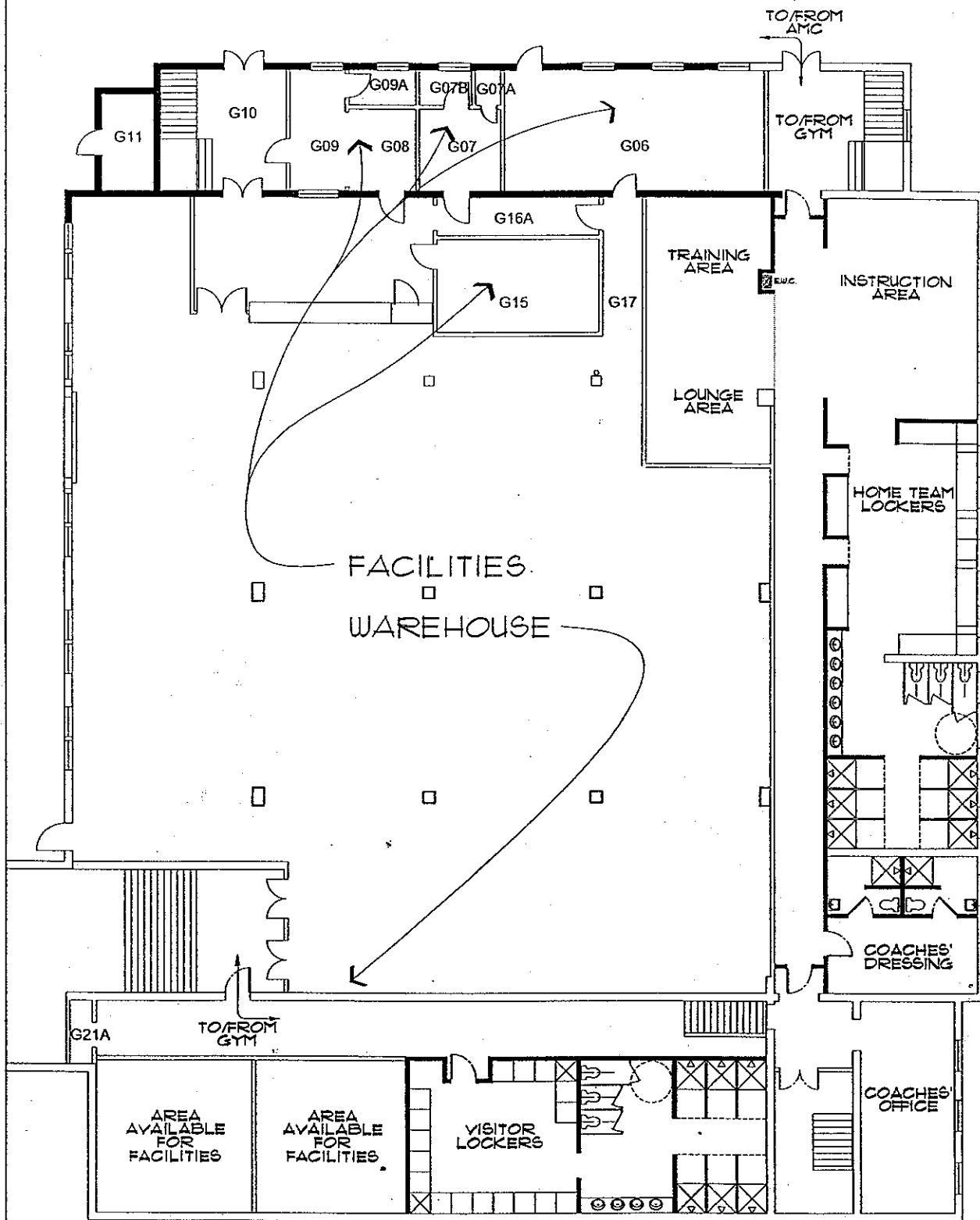
RECOMMEND

- (1) that the floor plan for a womens' volleyball locker room at attachment 1 be approved.
- (2) that the excess square footage (1031 SF) at attachment 1 be assigned to Facilities' Warehouse.
- (3) that approval be given to commence design.

Attachment 1 – Floor Plan

Attachment 2 – Facilities' Warehouse Program Requirements

Cc: Dr. William Schafer
 Mr. Dave Braine
 Mr. Steven Swant
 Mr. Michael Edwards
 Mr. Leslie Saunders
 Mr. Paul Griffin
 Mr. Bobby Robinson

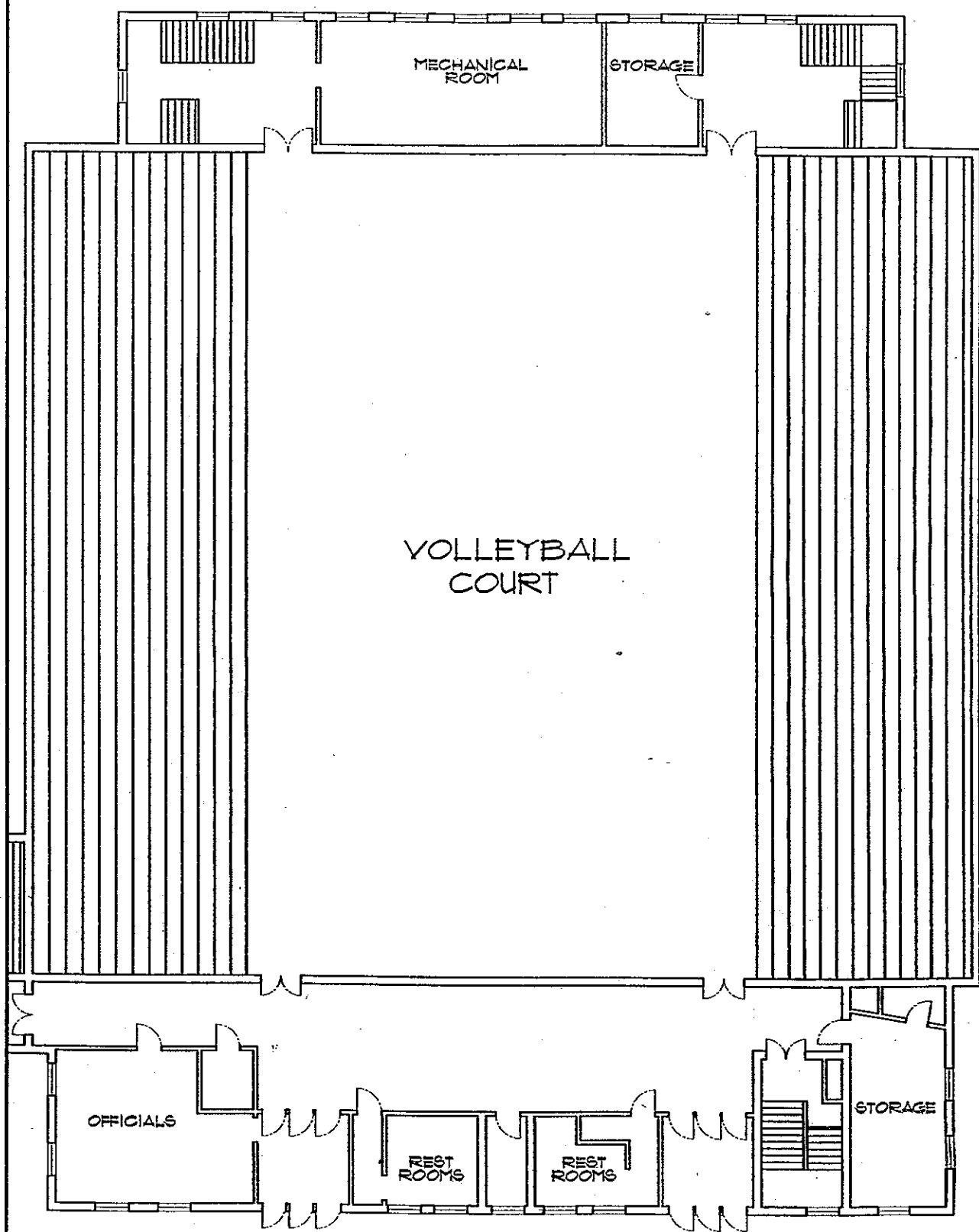


ATTACHMENT I

1 BASEMENT FLOOR PLAN - O'KEEFE GYM
 AU SCALE: 3/16" = 1'-0"

NOT ISSUED FOR CONSTRUCTION

SHEET NO. 11.1	PROJECT NO. 033	PROJECT TITLE 033 - CONCEPTUAL PLAN LOCKER/DRESSING FACILITIES FOR VOLLEYBALL	SCALE: 1/32" = 1'-0" (FOR 8 X 11) DATE: 10-1-83 DRAWN BY: JWC CHECKED BY: JWC	PROJECT FILE 033 - CONCEPTUAL PLAN LOCKER/DRESSING FACILITIES FOR VOLLEYBALL	REVISIONS NO. DATE DESCRIPTION 1 10-1-83	APPROVED BY: JWC DATE: 10-1-83	PROJECT NO. 033	PROJECT TITLE 033 - CONCEPTUAL PLAN LOCKER/DRESSING FACILITIES FOR VOLLEYBALL	GEORGIA INSTITUTE OF TECHNOLOGY OFFICE OF FACILITIES DESIGN AND CONSTRUCTION 855 FOWLER ST., N.W., ATLANTA, GA. 30332 TELEPHONE: (404) 894-4800
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ATTACHMENT I

1 GYM FLOOR PLAN - O'KEEFE GYM
 AD SCALE: 3/16" = 1'-0"

NOT ISSUED FOR CONSTRUCTION

11.2 III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III	Area III
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033 - CONCEPTUAL PLAN
 LOCKER/DRESSING FACILITIES FOR VOLLEYBALL

ASBESTOS HAZARD INTERVENTION
 The client is responsible for the
 design, construction and the
 safety of the building. It is the
 responsibility of the client to
 ensure that the building is
 safe and sound. The client
 should consult with the
 architect for additional
 details.

REVISIONS
 NO. DATE
 1 11/1/82
 2 11/1/82
 3 11/1/82
 4 11/1/82
 5 11/1/82
 6 11/1/82
 7 11/1/82
 8 11/1/82
 9 11/1/82
 10 11/1/82

GEORGIA INSTITUTE OF TECHNOLOGY
 OFFICE OF FACILITIES
 DESIGN AND CONSTRUCTION
 880 FOWLER ST., N.E., ATLANTA, GA 30332
 TELEPHONE (404) 894-8800



Institution/Project Number: 99187405
PROGRAM OF REQUIREMENTS
Office of Facilities Relocation
Georgia Institute of Technology

Ref.No.	Position/Description	Staff			2010 Requirements			Notes	
		Exist	2005	2010	Qty	NSF/unit	Total Area		
Facilities Admin/Shared Support								See Data Sheets E.1-7	
1	Reception Area				1	400	400		
2	Mail Area				1	100	100		
3	Main Conference Room				1	400	400		to seat 12
4	Small Conference Room				1	200	200		to seat 6-8
5	Break Room				1	400	400		seating for 16
6	Supplies Storage				1	100	100		
7	Copy Room				1	200	200		
Total Net Sq. Ft.							1,800		
Total Staff/Assignable Sq. Ft		0	0	0			2,430		
(NSF + Circ @ .35 NSF)									

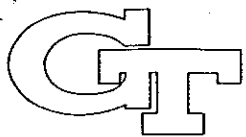
Ref.No.	Position/Description	Staff			2010 Requirements		Notes
		Exist	2005	2010	Qty	NSF/unit Total Area	
Facilities Administration							See Data Sheets E.8-13
1	Associate VP	1	1	1	220	220	Enclosed office
2	Admin Coordinator	1	1	2	100	200	
3	HR Coordinator	1	1	1	100	100	
4	Business Office Manager	1	1	1	180	180	Enclosed office
5	Analysts	4	4	5	100	500	
6	Part-time Counselor	1	1	1	120	120	Enclosed office; 2 days/wk; can be used by others on remaining 3 days
7	Warehouse Staff						See Separate Warehouse summary.
8	Personnel File Room				1	80	80
9	Accounting File Room				1	180	180
Total Net Sq. Ft.						1,580	
Total Staff/Assignable Sq. Ft		9	9	11		2,133	
(NSF + Circ @ .35 NSF)							

Archives Area 1 2000 2,000 Conditioned space. D&C Project files; contracts files; personnel/accounting files; O&M files

Ref.No.	Position/Description	Staff			2010 Requirements			Notes
		Exist	2005	2010	Qty	NSF/unit	Total Area	
Facilities Admin/Warehouse								See Data Sheets E.14-22
1	Supervisor	1	1	1		120	120	Enclosed office shares space w/supervisor at counter
2	Asst Supervisor	1	1	1			0	
3	Staff	2	2	2		0	0	
4	Order Counter				1	400	400	
5	Break Area				1	100	100	
6	Vehicle Maint Storage				1	800	800	
7	Staging Area				1	1,000	1,000	
8	Warehouse Area				1	11,500	11,500	
9	Toilet				2	100	200	
Total Net Sq. Ft.							14,000	
Total Staff/Assignable Sq. Ft.		4	4	4			14,000	
(NSF + Circ @ .0 NSF)								

Exterior

Loading dock, caged oxygen stg



Georgia Tech Athletic Association

05 FEB 14 PM 2:28

SENIOR VICE PRESIDENT
ADMINISTRATION AND FINANCE

MEMORANDUM

TO: Robert K. Thompson
Senior Vice President, Administration & Finance

FROM: David T. Braine
Director of Athletics

DATE: February 11, 2005

RE: Renovation of O'Keefe Gymnasium

Paul Griffin has shared with me the preliminary design options of converting space in the basement of O'Keefe Gymnasium for use by our volleyball program.

I am pleased that early design projections require little ADA accommodation and the anticipation of minimal asbestos abatement. If indeed we can develop a 5,000 square foot space for approximately \$100/sq. ft., that seems to be an option that will fulfill the needs of our championship level volleyball squad and alleviate prospective Title IX concerns.

We look forward to working with your staff as this project moves forward.

DTB/tri

cc: Paul Griffin

dbraine\corresp\extmemo\thompson.211

"The Yellow Jackets"

Georgia Tech Athletic Association, Inc., 150 Bobby Dodd Way, N.W., Atlanta, Georgia 30332-0455 404 894-5400

BBC Walk Through Conducted on February 18, 2005

Here is list of potential risks associated with the Bar Bell Club:

Signage: Reference the American College of Sports Medicine's (ACSM) Health/Fitness Facility Standards and Guidelines – great information on what types of signage is needed throughout the facility – especially signage alerting users to the risks associated within.

Clutter: There are a lot of machines in small confined spaces throughout the facility. I would advise that consideration be given to what machine/weight equipment is needed and what can be taken out – especially in the cardio area (there are too many machines for the area designated).

Faulty Equipment: It would be advisable to take a look at your service records to ensure that each machine is in proper working order as per the manufacturers' specs and recommendations. Special consideration should be given to the following:

- Dumbbells that have stripped threads – replace where needed;
- Selectorized machines' pads, pulleys and cables/belts; and
- Weight Collars – specifically that ones being used on a Shoulder Shrug piece with the square bar – stay away from the spring clips.

Additional Considerations: Add more weight tress to store weight plates – this will help to ensure the plates are kept off the floor if used properly.

List Emergency contact numbers and procedure throughout the facility – especially near the telephone.

Additional Comments: I would like to be able to have a list of all of the equipment in the BBC's facility.

As well as their policies and procedures for operations – specifically what is expected of members in case of an emergency and hours of operation since they have advise us that hours were to change to 5 am – 1 am.

Advantages of being a Sport Club

- Sport Club Coordinator and Graduate Assistant
 - Liaison between Club and SGA
 - Works directly with officers
 - Advisement on fundraising, events, SGA budgets, coaches, advisors, etc.
 - Aids clubs in space reservations for facilities
 - Aids in ordering equipment, if needed
 - Handles SGA account for club
 - Helps with club leadership and any other issues that arise
- Sport Club Office
 - Computer Access whenever CRC is open
 - Meeting space
 - Copier use
 - Fax machine use (M-F 8am-5pm)
- Sport Club Council
 - Membership – Fundraising opportunities, semesterly newsletter
- CRC Access for 2 Coaches
- Priority van use

Possible Special Events to assist the Campus Recreation Department

I. Fittest Man and Woman Event – part of the Health and Fitness Challenge: This event is held each year in the fall semester.

It's you against "them" in this competition. Broken down into two divisions (men & women), participants will have the opportunity to prove WHO is the fittest person on campus!

In the past, the winners received ONE FREE TICKET ON AIRTRAN!

The Events:

- Rowing Machine
- Push-Ups
- Crunches
- Standing Long Jump

II. NIRSA's National Recreational Sports and Fitness Day - February 22.

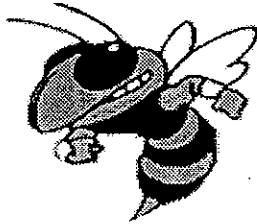
The day was established to focus on the positive benefits of recreational sports, fitness, and wellness. It also represents the founding day of the National Intramural Recreational Sports Association which is the "governing" association for our department.

Past Events Included:

- Rowing Machine
- Push-Ups
- Body Fat Analysis – using a bioelectrical impedance machine
- Coffee Walk
- GIT FIT HealthCheck Blood Screenings
- Heath Awareness Day – lecture series
- ORGT Open House
- President's Challenge – series of physical tests
 - Curl-Ups:
 - Shuttle Run
 - Push Ups
 - Sit and Reach
 - Endurance run/walk
- Quickball
- Sweetheart Fun Run

III. Other Possibilities:

- Bench Press Competition
- Body Building Competition



Georgia Tech Campus Recreation Fitness Center Information

Presented by:

Jonathan Hart

Director of G.I.T. FIT

Office: 404-894-3987

Email: jonathan.hart@crc.gatech.edu

Website: www.crc.gatech.edu/gitfit/

Fitness Center Size:

15,000 square feet
over 190 pieces

Number of Machines/Equipment:

204 now

CARDIO EQUIPMENT	QTY
Treadmill	16
Upright Bike	5
Recumbent Bike	11
Cross-Trainer/Elliptical	26
Stairclimber	6
Ergs (Rowers)	11
Spinning Cycles	20
SCIFIT Pro II	1
SCIFIT Pro II	2
TOTAL	98

BENCHES	QTY
Double Tier Dumbbell Rack	7
Multi-Adjustable Bench	12
Utility Bench	2
Decline Bench	2
TOTAL	23

Chest Press	1
Incline Chest Press	1
Pulldown	1
Shoulder Press	1
Lateral Raise	1
Back Extension	1
Row/Rear Deltoid	1
Biceps Curl	1
Triceps Press	1
Leg Extension	1
Seated Leg Press	1
Seated Leg Curl	1
Hip Abduction	1
Hip Adduction	1
Calf Extension	1
Glute Trainer	1
Abdominal	1
Multi-Hip (Pro Series)	1
Dip & Chin Assist (Pro II Series)	3
TOTAL	22

ADVANCED STRENGTH LINE	QTY
Iso-Chest Press	1
Iso-Lateral Incline Press	1
Iso-Lateral Row	1
Iso-Lateral Decline Press	1
Iso-Lateral High Row	1
Iso-Lateral Shoulder Press	1
Iso-Lateral Seated Leg Curl	1
Iso-Lateral Leg Extension	1
Kneeling Leg Curl	1
V Squat	1
Iso-Lateral Bicep Curl	1
Iso-Lateral Tricep Extension	1
Abdominal Crunch	1
TOTAL	13

INCIDENTIAL EQUIPMENT	QTY
Iron Grip Urethane Dumbbells	6,025 LBs
Iron Grip Urethane Plates 9000IBs	9,000 LBs
Iron Grip 7' Hard Chrome Olympic Bars	13
Iron Grip 5' Hard Chrome Bar	2
Iron Grip 5' Hard Chrome EZ Curl Bar	2

February 7, 2005

Robert K. Thompson
Senior Vice President for Administration and Finance

05 FEB -9 PM 2: 04
SENIOR VICE PRESIDENT
ADMINISTRATION AND FINANCE

Bob:

Representatives of the Barbell Club met last Thursday with Mike Edwards and discussed liability and safety concerns as they relate to the Barbell Club. I believe that the meeting was very helpful. It was pointed out that the Barbell Club purchased in early December a general commercial liability and insurance policy with Scottsdale Insurance Company whereby the Club is protected from a liability suit brought by any BC member or anyone off-the-street up to \$1,000,000 per individual injury and \$2,000,000 per event. The policy also has \$5,000 medical coverage for anyone injured in the Club whereby the individual may, without prior approval or any deductible, obtain immediate medical assistance at any medical facility before filing a claim. There is also \$50,000 coverage against any fire damage. A copy of the details of the policy, of course, will be made available to anyone who so request.

Additionally, the Barbell Club, working with the Fire Marshall, has recently had, at BC expense, panic bars installed on all exit doors and illuminated exit signs and emergency lights on all exit doors. The Club has, since early last year, contracted with General Recreation Corporation whereby once a month (and more often if needed) a trained technician comes to the Barbell Club and inspects (and, if needed, repairs), the workout equipment. Also, since early last year the BC has contracted with a professional cleaning company so that a man comes to the BC five days a week for three hours a day to clean and sanitize the Club. The Club for years has had a free, outside telephone line located in the Club so that Campus Police or 911 may be contacted in case of an emergency. The BC is presently investigating ways to instruct the members how to correctly respond to any medical emergency in the Club.

The reason I am pointing out these actions is so that everyone realize that the members of the Barbell Club are serious about liability and safety concerns for its members and is ready to address any concerns of the Administration.

There has been concern that there was no verifiable information as to the number of people currently using the Barbell Club facilities, and the number of non-students versus students. The BC has available its membership lists in a computer database and all financial records for more than the last ten years. Since there has been some confusion about the yearly size of the BC membership it may be helpful first to explain:

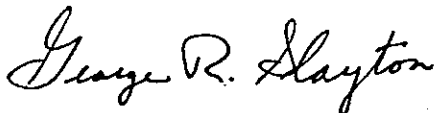
All BC memberships end the last day of the summer semester so the next day the total membership is zero. The Club starts a new membership year the first day of the fall semester and the total membership increases as the year progresses. A member pre-pays his/her membership dues for all the time from when he/she joins until the end of the coming summer semester. Thus dues are pro-rated as the membership year progresses.

Normally seventy-five percent of the total membership for the year is obtained by the end of the first month of the fall semester. Membership is open to any (but only to) Georgia Tech student, faculty, and staff. Georgia Tech alumni may also join but only if the person was a member of the Barbell Club when he/she was a student. A study of the membership lists for the last ten years shows that the membership has consisted of about 85 percent students and 15 percent non-students. The records do not show without a detailed study how many of the 15 percent of non-student members are GT faculty/staff and how many are GT alumni, but I would estimate about equal.

Our study has indicated that the BC membership for the last ten years has averaged over 1,000 members per year. Attached are a printout of the BC membership for the last two (2) years (although I will be happy to furnish prior years if requested). As can be seen, the total number of keys issued in the membership year fall 2002 to summer 2003 was 859 with 85% students. (Note: The total number of keys issued is slightly more than the number of members since, in a few cases, two keys were issued to a member when he/she lost the first key or the original key was defective. In such a case the member's name appears twice in the list. There were also a couple of keys issued to hired workers and to Kirk McQueen for SAC.) The total number of keys issued in the membership year fall 2003 to summer 2004 was 846 with 87% students. The decrease in the total membership the last two years (859 and 846 respectively) has been less than the prior average total of 1,000+ per year since the Barbell Club the last two years has not signed up any new members during the past two summer semesters since the Club was open without charge to any member of SAC, which was closed for renovation during the last two summers. As of today, since last August and the new membership year began, the Club has issued 529 keys, hence approximately 500+ members. The serious decline is largely due to the belief by many students that the Barbell Club was to be evicted.

Bob, I hope that you realize how much the Barbell Club for the last 25 years of its existence in O'Keefe Gym has meant to literally tens of thousands of Georgia Tech students. Never in that time has there been a known injury or a problem that has been a concern for the Administration. The Barbell Club has been a beautiful example of student led initiative. The reaction of the last few months has indicated an overwhelming desire of the Tech community that there be found a solution to the dressing/shower needs of the women's volleyball team and that would permit the Barbell Club to continue to exist in its facility in O'Keefe Gym. In my talks with David Braine he has been told that the BC Officers are willing to relinquish a reasonable amount of space it now occupies to accommodate the volleyball team. Dave indicated that he thought that this was possible. The Barbell Club Officers have indicated a desire to work with the Administration to address any concerns. Your assistance in this regard will be greatly appreciated.

Thanks.



George R. Slayton
Former Advisor, GTBC